

623 Club

AGM

28<sup>th</sup> September 2017, Old School House, Curbar

MINUTES

In attendance:

Karen Esposito	Chair	ES
John Reece	Treasurer	JR
Charlotte Hanson	Secretary	CH
Sally Christian	623 Co-Ordinator	SC

1. Welcome

KS welcomed everyone to the meeting.

2. Apologies

Apologies received from Dan Esposito, Kate Holbrook and Kate Huddie.

3. Minutes from previous AGM 14<sup>th</sup> April 2016

No comments were received. These were approved.

4. Chairs Report

See attached Chair's Report.

A copy of the report has been e-mailed to parents. A copy of the recent Ofsted report has also been e-mailed to parents and will be added to the 623 website.

Following on from receiving their Bronze 'Wild Challenge' award from the RSPB the children are now working towards their silver award.

Community Muck-In day was a success. An excellent effort was shown by all volunteers and the results were outstanding. A follow up 'spruce up' day has been provisionally set for November 11<sup>th</sup> with Mr Beehan and Curbar School PTFA. The committee agreed if required for the cost of a skip to be shared with Curbar School.

## 5. 623 Co-Ordinator's report

Successfully passed the recent Ofsted visit with 'Met Standards'. There were no Early Years Foundation Stage (EYFS) aged children at club on the day of the visit so Ofsted reviewed on the older aged children.

The numbers remain good for After School Club and staff morale is good.

Staff and committee attended safeguarding training together.

Angie Cottle is now running drama session with the children on Tuesdays and Thursdays. This allows any issues which may arise to be resolved by role play, for example – 'How to be good friends'.

Craft is coordinated with drama. Kate Upcraft will make costumes with the children ready for a drama session with Angie the next day.

The children have been discussing the murmuration of starlings as recently seen at Stoney Middleton. Each child made their own starling which were then displayed together on the ceiling of the club.

SC is planning to repeat the hatching of chicks in spring as undertaken last year as this was very popular with the children and they were very engaged in the project.

## 6. Treasurers Report

See attached Treasurer's Report.

Annual accounts are not yet finalized, awaiting response from the accountant.

After school club numbers are good and have increased. Holiday club attendance is not doing as well although numbers for the summer holiday were good. Costs have been kept down with smaller trips out being organised.

Payroll fees have increased due to a higher work load caused by pension administration.

Over the year and due to the Sage system no longer being used it has become apparent that the treasurer role needs to be split and shared between two people as there is too much work for one person alone. Invoicing, communicating with parents and the accountant takes time. This issue will be addressed in the coming months.

## 7. Election of Committee Members 2017 – 2018

### Chair

CH proposed Karen Esposito. This was seconded by JR.

KE has two daughters at Baslow School.

### Treasurer

KE proposed John Reece as Treasurer. This was seconded by CH.

JR has a daughter at Curbar School.

### Secretary

KE proposed Charlotte Hanson as Secretary. This was seconded by JR.

CH has a son at Curbar school and a daughter at Baslow school.

Dan Esposito has agreed to continue as a committee member.

DE has two daughters at Baslow School.

The committee is currently running at below minimum level, at least one more committee member is required. SC to approach parents to recruit new members.

Suggestion to contact Amanda Bolt, a previous committee member, to see if she would be happy to continue.

### 8. Any Other Business

Aims for the coming year:

- KE to repeat parent and child questionnaires.
- Silver RSPB award to be achieve in spring.
- Refurbish and paint the upstairs room of Old School House.
- Repeat chick hatching project in spring.

Date for next committee meeting – 30<sup>th</sup> November.